



WEB BASED INTEGRATED E-GOVERNANCE SYSTEM
of
Directorate of Vocational Education and Training

Powered by Talisma, a wholly owned subsidiary of Campus Management

Help Manual
For
Institute Users
Of
Institute Information System
Of
Academic Management System

Updated on: 6th December 2018



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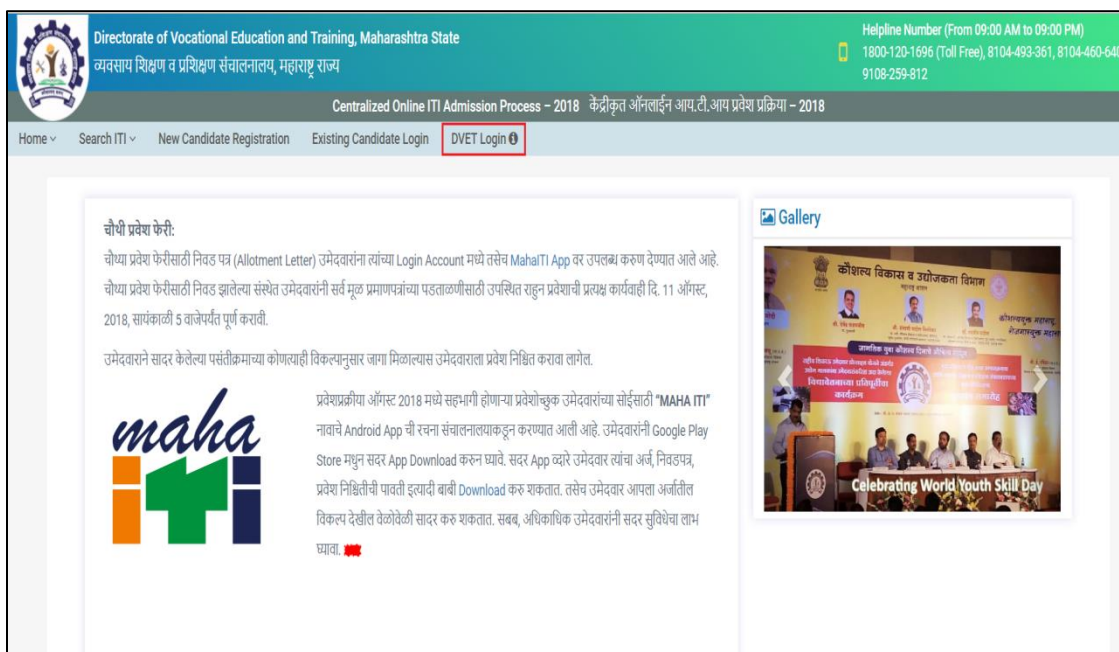
Introduction

This application is used by the Institute

1. DVET home page is opened using the URL

<http://academics.dvet.gov.in/>

2. To login as Institute, Click on DVET Login




DVET login page

3. Click on **DVET Login** module and give the login credentials, input the captcha text and click Login.



DVET Login





[Forgot password?](#)


E - Governance Applications


1. Under E-Governance Applications, click on **Academics**

E-Governance Applications


Academics


Admissions

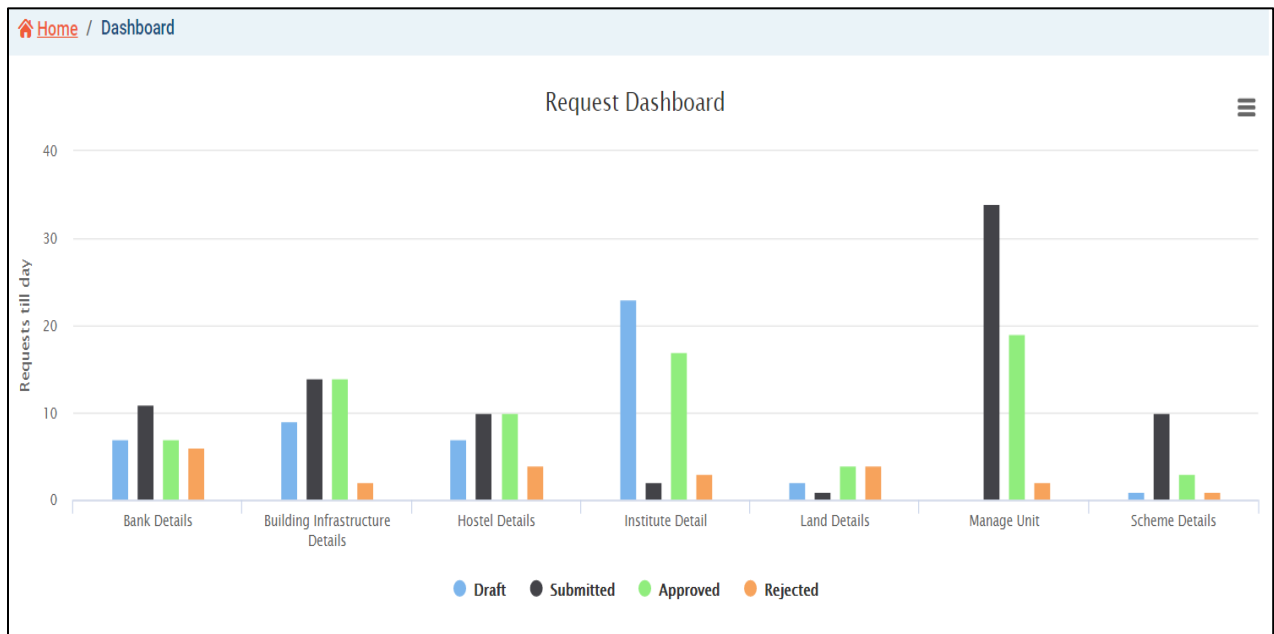

Help Desk
helpdesk@dvvet.edu.in


Helpline
8104-493-361, 8104-450-640, 9108-259-812



Dashboard

1. Display the graphical representation of no of items sent to RO for approval, pending & rejection status



Institute

1. Clicking on **Institute** displays **Institute Profile** on left pane which has further different heading under it



1. Institute Details

2. Clicking on Institute Details under **Institute Profile** displays the following information,

(i) INSTITUTE DETAILS
(ii) PRINCIPAL DETAILS
(iii) VICE PRINCIPAL DETAILS
(iv) ESTABLISHMENT DETAILS
(v) STATUS DETAILS
(vi) INSTITUTE ADDRESS



(i) Institute Details

Displays the information of **INSTITUTE DETAILS** and allows to **Upload Logo** of an institute also, can add **History Of Institute**


[Home](#) / [Institute](#) / [Institute Details](#)

✓ Draft

INSTITUTE DETAILS

Institute Name	GOVERNMENT INDUSTRIAL TRAINING INSTITUTE, AURANGABAD, TAL: AURANGABAD, DIST: AURANGABAD
Institute Display Name ⓘ	
Institute Code	2725151003
Institute Management	Government
Institute Category	GENERAL
Institute Type	ITI

Upload Logo ⓘ


no image

SELECT IMAGE

History Of Institute / About

About

(ii) Principal Details

Displays the **PRINCIPAL DETAILS** from the HRMS system as updated by the institute users



PRINCIPAL DETAILS					
Show 10 entries			Search:		
S.No	Principal Name	Email	Mobile	Designation	Duration
1	ABHAY CHANDRAKANT KHOND	abhaykhond@rediffmail.com	9987598919	Principal - Class I Jr.	18-03-2008 - 18-03-2008

(iii) Vice Principal Details

Displays the information's of **VICE PRINCIPAL DETAILS** from the HRMS system as updated by the institute users

VICE PRINCIPAL DETAILS					
Show 10 entries			Search:		
S.No	Principal Name	Email	Mobile	Designation	Duration
1	ABHAY NAMDEV MANCHARKAR	mancharkarabhay@gmail.com	9967249126	Vice Principal - Class I Jr.	10-11-1998 - 13-07-2011
Showing 1 to 1 of 1 entries					
Previous 1 Next					
Data updated for your institute in HRMS.dvet.gov.in will reflect here.					

(iv) Establishment Details

Displays the information of institutes **ESTABLISHMENT DETAILS**.



ESTABLISHMENT DETAILS			
Establishment GR No	Establishment Year	Establishment GR Date	Website *
TA 1758-T-13TH 2018	2018	01-01-1900	http://www.google.com
Email	PAN ⓘ	TAN ⓘ	Upload GR ⓘ
sujitha@meark.org	AAAPL1234C	DELA99999B	UPLOAD Download
NCVT Institute Code	DGET / State Board Code		
cve3565	dfdf655		

(v) Status Details

Displays the details of Minority Type, Religious Minority Type & Gender Status. Only for Linguistic Minority & Religious Minority under **Minority Type** will display the corresponding community type drop down list

STATUS DETAILS		
Minority Type	Religious Minority Type / Minority Community Type	Gender Status
Religious Minority ▼	Religious Minority - Jain ▼	Only For Female ▼

(vi) Institute Address

Institute address will display the complete address information of an institute And we can save & send for an Approval to RO



INSTITUTE ADDRESS

Pincode *	State	Region	District	Taluka *
431005	Maharashtra	Aurangabad	Aurangabad	Soegaon

Address *	Phone *	Mobile	Fax	ITI location Category
peelamdeu 612	024023 Phone Number	9865433689	9865433689	Rural

Nearest Airport	Distance(K.M.)
hpes	10

Nearest Railway Station	Distance(K.M.)
hpes	1.5

Nearest Bus Station	Distance(K.M.)

Google Map of Location

<https://www.google.com/maps/place/Directorate+of+T> [GO TO MAP](#)

18°56'37.7"N 72°49'50.1"E

[View larger map](#)

3. Bank Details

(A) Display the information of bank details & allows to add new bank details under **ADD NEW BANK DETAILS**

[Home](#) / [Institute](#) / [Bank Details](#)

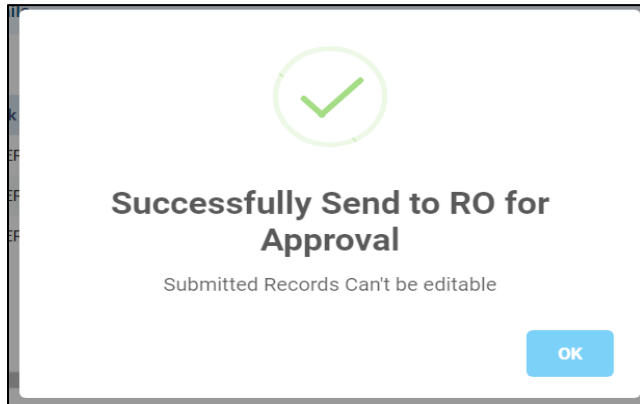
BANK DETAILS [+ ADD NEW BANK DETAILS](#)

S.No	Bank Name	IFSC Code	Account Number	Account Type	Account Category	Status	Action
1	ABHYUDAYA COOPERATIVE BANK LIMITED	ABHY0065002	74859623015556	Current	DDO	Submitted	
2	ABHYUDAYA COOPERATIVE BANK LIMITED	ABHY0065002	748596525255	Savings	DDO	Submitted	

[SAVE](#) [SAVE & SEND](#) [X CANCEL](#)

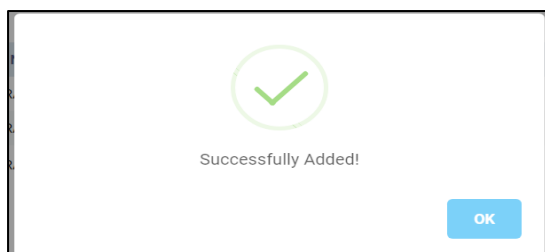


(B) Clicking on **SAVE & SEND** will send the success message of Approval to RO



(C) Clicking on **ADD NEW BANK DETAILS** will display all the fields as Mandatory to ADD the data

(D) Clicking on ADD will show the message as **Successfully Added !**





4. Land Details

- (i) Clicking on Land Details will display the information of Institute land details
- (ii) Based on the **Ownership Type** the details has to be filled in the required field
- (iii) **No Objection Certificate** files can be uploaded with the maximum file size of 2MB

[Home](#) / [Institute](#) / Land Details

Total Land Required as per Norms	Total Land Available in Sq. Meter *	Variation
10000	0	10000

Whether Land is Shared for Proposed Institute*

Dedicated

Google Map ⓘ *

mumbai

No Objection Certificate ⓘ *

SELECT FILE

File size should not exceed more than 2MB

Remarks

Remarks

Ownership Type

Select

Select

Owned

Rented

SAVE

SAVE & SEND

CANCEL

5. Hostel Details





- (A) Clicking on Hostel details display two check boxes **Yes** and **No**. Based on the preference can select either one



[Home](#) / [Institute](#) / [Hostel Details](#)

Hostel Facility ☒ Yes ☐ No

ADD NEW HOSTEL

S.No	Hostel Name	Total Boys	Total Girls	Status	Address Of The Hostel	Action
1	Trade	123	123	Approved	lkjdfkij	 
2	sdfsdf	2	2	Approved	sdfsdf	 
Total		125	125			
Total Capacity			250			

(B) Clicking on **ADD NEW HOSTEL** shows a pop-up box to fill the hostel details

Add Hostel Details

Available For *
Select

Capacity For Boys
Boys

Capacity For Girls
Girls

Address Of The Hostel *

Hostel Name *

Hostel Name

ADD CLOSE

ABAD, DIST: AURANGABAD

ADD NEW HOSTEL

6. Building Infrastructure Details

(A) Clicking on Building Infrastructure Details display the information required for institutes building details



[Home](#) / [Institute](#) / **Building Infrastructure Details**

[+ ADD BUILDING](#)

Show entries Search:

S.No	Type of Building	Owned / Rented	No. of Stories	Area on Ground Floor in Sq.m.	Area Other Than Ground Floor in Sq.m.	Total Area in Sq.m.	Building Floor Plan	Building Photo	Request Status	Action
1	Workshop	Owned	G+1	867 Sq.m.	344 Sq.m.	1211	Download	Download	Submitted	

Showing 0 to 0 of 0 entries Previous Next

[SAVE](#) [SAVE & SEND](#) [X CANCEL](#)

(B) Clicking on **ADD BUILDING** displays the pop-up to add new building details with all the fields as Mandatory to input the data



Add New Building Details

Type of Building *

Select

Building Ownership *

Select

Whether Building Ready *

Select

Whether Land is Shared for Proposed Institute

Select

Whether Approachable Road Available *

Select

Type of Construction *

Select

Number of Storeys *

Select

Area on Ground Floor in Sq.m. *

Area Other Than Ground Floor in Sq.m. *

Total Area in Sq.m. *

Average Height Between Ceiling and Flooring *

Year of Construction *

Select

Upload Floor Wise Plan Demarcating Existing and Proposed Trades/ Units and Common Facilities *

SELECT FILE

Upload Building Photo *

no image

SELECT IMAGE

Log out

English

AD, DIST: AURANGABA

ADD BUILDING

Action

Previous

Next

CANCEL

7. Power,Water & Communication Details

(A) Clicking on **Power Supply Information** shows the details required for power connection & Load details



Power Supply Information

new item

or edit this list

✓	Type Of Supply		Present Connected Load(kWh)	Connection in the Name Of	Date Of Connection	Generator Backup	Generator Backup Capacity(kWh)	Remarks
	Unregulated Supply	...	1,492.000	Manzoor	8/8/2017	No	1,000.000	Connected with Underground Fibre Cable.The output voltage of an unregulated power supply is not regulated
	Linear Regulated Supply	...	2,018.000	Pravin Amre	6/6/2017	Yes	2,500.000	Once rectified from an AC signal, the DC needs to be smoothed to remove the varying voltage level.
	Switching Supply	...	3,000.000	Tanmay Mishra	10/2/2016	Yes	2,000.000	SMPS transfers power from a DC or AC source (often mains power) to DC loads
	Unregulated Supply	...	1,580.000	Adi Godrej	10/10/2014	Yes	1,500.000	Unregulated power supplies consist of a transformer to step down the AC mains

(B) Clicking on **new item** allows to add new Power Supply Information details

Power Supply Information



New Item Screen

Power Supply Information	
Types of Supply	<input type="text"/>
Present Connected Load(kWh) *	<input type="text"/>
Connection in the Name Of *	<input type="text"/>
Date Of Connection	<input type="text"/>
Meter No.	<input type="text"/>
Seal No.	<input type="text"/>
Average Electricity Bill Per Year	<input type="text"/>
Express Feeder Line Available *	<input checked="" type="radio"/> Yes <input type="radio"/> No
Generator Backup *	<input checked="" type="radio"/> Yes <input type="radio"/> No
Generator Backup Capacity(kWh)	<input type="text"/>
Remarks	<input type="text"/>
Institute Code	2725151003
Institute	AURANGABAD(TAL: AURANGABAD)DIST: AURANGABAD
District	AURANGABAD
Region	AURANGABAD

7. Staff Quarters Facility

(A) Displays staff quarters information's



Staff Quarters Facility

or edit this list

All Items ... Find an item

✓	Name Of Quarters	Quarters Address	Number Of Quarters	Total Area (Sq.m.)	Status
	Rajaji Bhavan ✖	... No,2 Walaja Road Mumbai	25	234.000	Initiated

(B) Clicking on **new item** allows to enter new staff quarters details & click on **Save** to display it in home page

Staff Quaters Facility

Name Of Quarters

Quarters Address

Number Of Quarters *

Total Area (Sq.m.)

Remarks

Institute Code

2725151003

Institute

AURANGABAD|TAL: AURANGABAD|DIST: AURANGABAD

District

AURANGABAD

Region

AURANGABAD

Note: Data is sent for RO Approval on save and can no longer be edited.HO and RO can view the data saved here.

Save

Cancel



8. Occupants in Institute Premises

(A) Displays the details of no of occupants in institute premises

Occupants in Institute Premises

+ new item

or [edit](#) this list

All Items

...

✓	Name of User	Type Of User	Rent	Remarks	Status
	Shylaja	...	Staff	₹1,500.00	Initiated

(B) Clicking on **new item** allows to add new information's required to add in institute occupants & clicking on **Save** will display the added information's in Home page

Occupants in Institute Premises

Name of User *

Type Of User

Rent

Remarks

Institute Code

Institute

District

Region

Note: Data is sent for RO Approval on save and can no longer be edited.HO and RO can view the data saved here.



Save

Cancel




9. Gallery & Social Presence

(A) Allows to add an Institute Campus Photos, Videos, Professional Organization Linkages, Institute Workshop Photos & Social Media Links

Institute Campus Photos
+ New Upload Sync Share More
Name Picture Size File Size Modified

Drag files here to upload

Videos
+ new link or edit this list
Edit URL Notes Status
There are no items to show in this view of the "Videos" list.

Professional Organization Linkages
+ new link or edit this list
Edit URL Notes Status
There are no items to show in this view of the "Professional Organization Linkages" list.

Institute Workshop Photos
+ New Upload Sync Share More
Name Picture Size File Size Modified

Drag files here to upload

Social Media Links
+ new link or edit this list
Edit URL Notes Status
There are no items to show in this view of the "Social Media Links" list.

10. Certificate Details

(A) Displays the information required for institute Certification details

Institute Certification (eg: ISO 9000, ISO 29990..)						
+ new item or edit this list						
All Items ... Find an item						
Certificate Name	Certificate Date	Date Of Renewal	Certification Description	Certified By	Status	
Shylaja	3/12/2018	12/27/2018			Initiated	



(B) Clicking on **new item** allows to add new certification details

Institute Certification (eg: ISO 9000, ISO 29990..)

Certificate Name *

Shylaja

Certificate Date

12/19/2018

Date Of Renewal

12/27/2018

Certification Description

Certified By

Institute Code

2725151003

Institute

AURANGABAD|TAL: AURANGABAD|DIST: AURANGABAD

District

AURANGABAD

Region

AURANGABAD

Attachments

Add File

Note: Data is sent for RO Approval on save and can no longer be edited.HO and RO can view the data saved here.

Save

Cancel

11.Infrastructure Rental details

(A) Displays the details about Infrastructure rental details of the institute

Infrastructure Rental Details

new item

or edit this list

All Items

Find an item

✓	Name of User	Type of User	Rent Per Month in Rupees	Institute Code	Institute	District	Region	Status	
	Shylaja	...	Education	₹1,222.00	2735171015	Government Technical Highschool Badlapur	Thane	Mumbai	Initiated



(B) Clicking on new item allows to add new infrastructure Rental details

Infrastructure Rental Details

Name of User *

Type of User

Rent Per Month in Rupees

Institute Code

Institute

District

Region

Note: Data is sent for RO Approval on save and can no longer be edited.HO and RO can view the data saved here.

Valid Agreement

Institute Management Committee

1. Members

(a) Under Institute Management Committee --> Select Members which will display the members details

Members

[+ new item](#) or edit this list

All Items ...

✓	Name	Imc Rate	Designation	Organization	Telephone	Fax	Mobile	Email	Institute Code	Institute	District	Region	Status
	Tapioca	...	12	bb	org	78999555	9666666666		2735171015	Government Technical Highschool Badlapur	Thane	Mumbai	Initiated



(b) Click on **new item** to add new member details

Members

Name *	<input type="text" value="Tapioca"/>
Imc Rate	<input type="text" value="12"/>
Designation	<input type="text" value="bb"/>
Organization	<input type="text" value="org"/>
Telephone	<input type="text" value="78999555"/>
Fax	<input type="text"/>
Mobile	<input type="text" value="9666666666"/>
Email	<input type="text"/>
Institute Code	<input type="text" value="2735171015"/>
Institute	<input type="text" value="Government Technical Highschool Badlapur"/>
District	<input type="text" value="Thane"/>
Region	<input type="text" value="Mumbai"/>

Note: Data is sent for RO Approval on save and can no longer be edited.HO and RO can view the data saved here.



2. Member Responsibilities

Clicking on new item allows to add new member details

Member Responsibilities

[+ new item](#) or [edit this list](#)

[All Items](#) ...

✓	Select Members	Responsibilities	Institute Code	Institute	District	Region	Status	
	Kumble	sss ✖	...	2735171015	Government Technical Highschool Badlapur	Thane	Mumbai	Initiated

Select Members

Responsibilities *

Institute Code

Institute

District

Region

Note: Data is sent for RO Approval on save and can no longer be edited.HO and RO can view the data saved here.



3. Meetings

Displays the details of meetings and clicking on **new item** to add new meeting details

Meetings									
+ new item or edit this list									
All Items ... Find an item									
✓	Meeting Title	Meeting Date	Agent	Detailed Agent & MOM	Institute Code	Institute	District	Region	Status
	DVET ✖	12/5/2018	AGENDA	MOMENTS OF MEETING	2735171015	Government Technical Highschool Badlapur	Thane	Mumbai	

Meeting Title *	DVET
Meeting Date	12/5/2018
Agent	AGENDA
Detailed Agent & MOM	MOMENTS OF MEETING
Institute Code	2735171015
Institute	Government Technical Highschool Badlapur
District	Thane
Region	Mumbai
Attachments	Add File

Note: Data is sent for RO Approval on save and can no longer be edited.HO and RO can view the data saved here.

home=1&username=273517101511%40dvet.edu.in&from=ShellLogo

Save Cancel



4. Bank Account Details

(a) Clicking on Bank Details will display the information of bank information

Bank Account Details											
+ new item or edit this list											
All Items ... Find an item											
✓	Bank Name	Branch Name	IFSC Code	Account Holder Name	Type of Account	Description	Institute Code	Institute	District	Region	Status
	ICICI	SASA	ICI3232	SS	Savings Account	SDS	2735171015	Government Technical Highschool Badlapur	Thane	Mumbai	Initiated

(b) Clicking on new item allow to add new bank details information's

Bank Name *	ICICI
Branch Name	SASA
IFSC Code	ICI3232
Account Holder Name	SS
Type of Account	Savings Account ▼
Description	SDS
Institute Code	2735171015
Institute	Government Technical Highschool Badlapur
District	Thane
Region	Mumbai

Note: Data is sent for RO Approval on save and can no longer be edited.HO and RO can view the data saved here.

Save Cancel



5. Expenditure

(a) Clicking on Bank Details will display the information of bank information

Expenditure

</

(b) Clicking on new item allows to add new **Expenditure details**

Date	<input type="text" value="12/5/2018"/>	
Expenditure Types	<input type="text" value="Civil Works"/>	
Expenditure in Rs.	<input type="text" value="333"/>	
Invoice ID	<input type="text" value="1113333"/>	
Reference Date of Mom	<input type="text" value="12/19/2018"/>	
Description *	<input type="text" value="HJJKHJH"/>	
Institute Code	<input type="text" value="2735171015"/>	
Institute	<input type="text" value="Government Technical Highschool Badlapur"/>	
District	<input type="text" value="Thane"/>	
Region	<input type="text" value="Mumbai"/>	

Note: Data is sent for RO Approval on save and can no longer be edited.HO and RO can view the data saved here.



6. Past Expenditure Summary

Clicking on new item allows to add new **Past Expenditure details**

Past Expenditure Summary

[+ new item](#) or [edit this list](#)

[All Items](#) ...

✓	From Date	To Date	Expenditure Type	Expenditure Value(Rs)	Description	Institute Code	Institute	District	Region	Status
	12/4/2018	12/5/2018	Civil Works	₹21,212.00	abc	2735171015	Government Technical Highschool Badlapur	Thane	Mumbai	Initiated

Past Expenditure Summary

Title

From Date

To Date

Expenditure Type

Expenditure Value(Rs)

Description

Institute Code

Institute

District

Region

Note: Data is sent for RO Approval on save and can no longer be edited.HO and RO can view the data saved here.



7. Audit & Balance Sheet

(a) Clicking on Audit & Balance Sheet displays the audit information

Audit&Balance Sheet Report

[+ new item](#) or [edit this list](#)

[All Items](#) ...

✓	Date of Document	Type of Document	Description	Institute Code	Institute	District	Region	Status	
	12/5/2018	Balance Sheet	wer ✖	...	2735171015	Government Technical Highschool Badlapur	Thane	Mumbai	Initiated

(b) By Clicking new item can add a new item in Audit & Balance Sheet

Date of Document

Type of Document

Balance Sheet ▼

Description *

Institute Code

Institute

District

Region

Attachments

Note: Data is sent for RO Approval on save and can no longer be edited.HO and RO can view the data saved here.



Institute Details

1. Past Principal Details

(a) Clicking on Past Principal Details under institute details will display the past principal information

Past Principal Details											
+ new item or edit this list											
All Items ... Find an item											
✓	Principal Name	Email Id	Mobile	Designation	From Date	To Date	Institute Code	Institute	District	Region	Status
	JITU	ABC@TARNEA.COM	999,999,999	M.E	12/3/2018	12/3/2018	2735171015	Government Technical Highschool Badlapur	Thane	Mumbai	Initiated

(b) Clicking on new item allow to add new past principal details

Past Principal Details	
Principal Name *	JITU
Email Id	ABC@TARNEA.COM
Mobile	9999999999
Designation *	M.E
From Date *	12/3/2018
To Date *	12/3/2018
Institute Code	2735171015
Institute	Government Technical Highschool Badlapur
District	Thane
Region	Mumbai
Note: Data is sent for RO Approval on save and can no longer be edited.HO and RO can view the data saved here.	
<div>Save Cancel</div>	



2. Past Vice Principal

(a) Clicking on Past Principal Details under institute details will display the past vice principal information

Past Vice Principal Details

new item

or edit this list

All Items

...

Find an item

✓	Vice Principal Name	Email Id	Mobile	Designation	From Date	To Date	Institute Code	Institute	District	Region	Status	
	JITU	...	ABC@GMAIL.COM	9,999,999,999	M.E	12/3/2018	12/3/2018	2735171015	Government Technical Highschool Badlapur	Thane	Mumbai	Initiated

(b) Clicking on new item allow to add new past principal details

Past Vice Principal Details	
Vice Principal Name *	JITU
Email Id	ABC@GMAIL.COM
Mobile	9999999999
Designation *	M.E
From Date *	12/3/2018
To Date *	12/13/2018
Institute Code	2735171015
Institute	Government Technical Highschool Badlapur
District	Thane
Region	Mumbai
Note: Data is sent for RO Approval on save and can no longer be edited.HO and RO can view the data saved here.	
<div>Save</div> <div>Cancel</div>	



Activities

1. Sports - Sports Activity List

(a) Displays the list of sports activity, winners, awards and status details

Sports Activity List

new item

or edit this list

All Items

Find an item

✓	Name Of Activity		Last Sport Activity Held On	Winner	Awardees	Status
	High Jump	---	10/1/2018	Hari	Ashok	Initiated
✓	Basket Ball	---	10/3/2018	Pooja	Harish	Initiated
	Volley Ball	---	10/1/2018	Thiru	Govind	Initiated

(b) Clicking on new item allows to add new winner list and details of the sports

Sports Activity List	
Name Of Activity *	Marathon
Last Sport Activity Held On	12/3/2018
Winner	Shylaja
Awardees	
Institute Code	2725151003
Institute	AURANGABAD TAL: AURANGABAD DIST: AURANGABAD
District	AURANGABAD
Region	AURANGABAD
Note: Data is sent for RO Approval on save and can no longer be edited.HO and RO can view the data saved here.	
<div>Save Cancel</div>	



2. Seminars

(a) Seminar details displays the information of seminar programs

Seminar							
+ new item or edit this list							
✓	Name Of Program	Presented By	Topic	Location	Seminar Date	Status	
	Break the Script	...	Bobby Deol	Javascript	IT Park,Tilak Maharashtra University,1242, Near, Perugate, Sadashiv Peth, Pune, Maharashtra 411030	8/29/2018	Pending

(b) Clicking on new item allows to add a new seminar program detail

Seminar	
Name Of Program *	<input type="text" value="Lesson Plan"/>
Presented By	<input type="text" value="Shylaja"/>
Topic	<input type="text" value="Institute dev"/>
Location *	<input type="text" value="Mumbai"/>
Seminar Date *	<input type="text" value="3/12/2018"/>
Institute Code	<input type="text" value="2725151003"/>
Institute	<input type="text" value="AURANGABAD TAL: AURANGABAD DIST: AURANGABAD"/>
District	<input type="text" value="AURANGABAD"/>
Region	<input type="text" value="AURANGABAD"/>
Note: Data is sent for RO Approval on save and can no longer be edited.HO and RO can view the data saved here.	
<input type="button" value="Save"/> <input type="button" value="Cancel"/>	



Amenities

1.Conference Hall

(a) Conference hall list display the information required for conference program

Conference Hall List

Building Name *	Shylaja
Capacity	234
OHP-Projected	<input checked="" type="radio"/> Yes <input type="radio"/> No
Institute Code	2725151003
Institute	AURANGABAD TAL: AURANGABAD DIST: AURANGABAD
District	AURANGABAD
Region	AURANGABAD

Note: Data is sent for RO Approval on save and can no longer be edited.HO and RO can view the data saved here.

SaveCancel

2. Canteen

(a) Canteen information's with address is displayed in this screen



Is Canteen Facility Available? ☒ Yes ☐ No

Canteen List

[+ new item](#) or [edit](#) this list

✓	Canteen Name	Capacity	Location	Status
	ITC Bhavan	...	50 287, Dr, Dr Baba Saheb Ambedkar Rd, Parel, Mumbai, Maharashtra 400012	Pending
	Spicy Palace	...	200 1242, Near, Perugate, Sadashiv Peth, Pune, Maharashtra 411030	
	Oberoi Resturant	...	200 1241,Nariman Point, Mumbai, Maharashtra 400021	
	sfsf ❌	...		Initiated

(b) Clicking on new item allows to add new canteen details

Canteen List

Canteen Name *

Suriya Palace

Capacity

100

Location

Mumbai

Institute Code

2725151003

Institute

AURANGABADITAL: AURANGABAD/DIST: AURANGABAD

District

AURANGABAD

Region

AURANGABAD

Note: Data is sent for RO Approval on save and can no longer be edited.HO and RO can view the data saved here.

Save

Cancel



3. House Keeping Facility

(a) Clicking on House Keeping module display a check box **Yes** or **No** in order to view the house keeping list or not

Is HouseKeeping Facility Available? ☒ Yes ☐ No

House Keeping List

+ new item

✓	Name↑	Appointed By	Name of the Agency	Location	Status
▲ Appointed By : Agency (1)					
	Shreyas Talpade	...	Agency	kss	No:22,Lalit Kala Kendra, Ganeshkhind Rd, Aundh, Pune, Maharashtra 411007
▲ Appointed By : Government (1)					
	House ✖	...	Government	Supplier	Mumbai Thane Pending with RO
▲ Appointed By : Government Appointed (2)					
	Geeta Dutt	...	Government Appointed	mvp	No:428/2,Vidyavihar, Lonere, Maharashtra 402103
	Javed Akhtar	...	Government Appointed	vvv	No:1242, Near, Perugate, Sadashiv Peth, Pune, Maharashtra 411030 Pending

(b) Clicking on new item allow to enter the new entry in House Keeping list



House Keeping List

Name *	<input type="text" value="House"/>
Appointed By	<input type="text" value="Government"/>
Name of the Agency	<input type="text" value="Supplier"/>
Location	<input type="text" value="Mumbai Thane"/>
Institute Code	<input type="text" value="2725151003"/>
Institute	<input type="text" value="AURANGABAD TAL: AURANGABAD DIST: AURANGABAD"/>
District	<input type="text" value="AURANGABAD"/>
Region	<input type="text" value="AURANGABAD"/>

Note: Data is sent for RO Approval on save and can no longer be edited.HO and RO can view the data saved here.

<input type="button" value="Save"/>	<input type="button" value="Cancel"/>
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